



OnLine Services

SameDay Courier

CitySprint account customers have access to OnLine services through the CitySprint website. OnLine customers can obtain quotes, book, track job status, view real time map location of the courier doing their SameDay Courier job, view time stamped job audits, view electronic proof of delivery signatures, and access management information.

1 Opening a CitySprint Account



Complete the form available at www.citysprint.co.uk/booking/account_apply.html

2 Activate OnLine Services



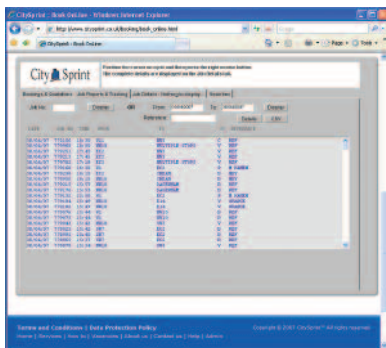
Complete the OnLine Activation Form at www.citysprint.co.uk/booking/activation.html

3 OnLine Service Options



From the CitySprint homepage, customers can choose to Book OnLine, Track Jobs, and view Account Activity, all through the OnLine menu.

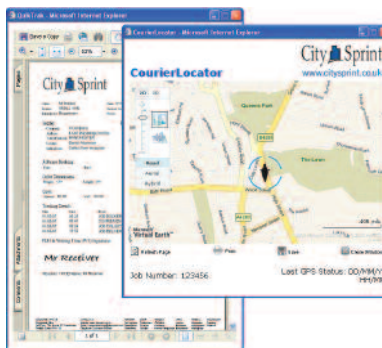
6 OnLine Reporting



Full job history of an account can be accessed by clicking on the "Account Activity" button from the CitySprint homepage.

This information can be downloaded into an Excel spreadsheet.

5 OnLine Tracking



SameDay Courier jobs can be tracked via QuikTrak & CourierLocator. These show a time stamped audit trail of the job and the real-time map location of the CitySprint courier.

4 OnLine Booking



Enter an Account Number and Password to access the booking screen. Receive instant quotes, book for immediate collection, or book in advance, and choose to receive SMS & Email tracking notifications. Bookings by credit card are also available OnLine.



OnLine Services

NextDay Courier & International Courier

CitySprint account customers have access to OnLine services through the CitySprint website. OnLine customers can obtain quotes, book, track job status, request copy invoices and access reports.

1 Opening a CitySprint Account



Complete the form available at www.citysprint.co.uk/booking/account_apply.html

2 Activate OnLine Services



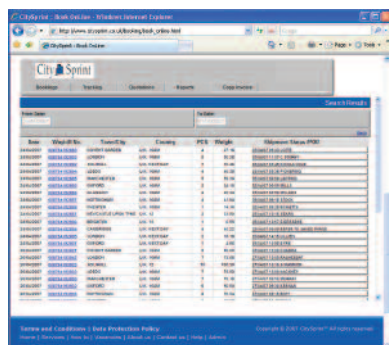
Complete the OnLine Activation Form at www.citysprint.co.uk/booking/activation.html

3 OnLine Service Options



From the CitySprint homepage, customers can choose to Book OnLine, Track Jobs, and view Account Activity, all through the OnLine menu.

6 OnLine Reporting



Full job history of an account can be accessed by clicking on the "Account Activity" button from the CitySprint homepage.

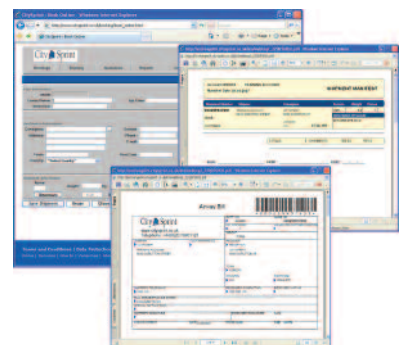
This information can be downloaded into an Excel spreadsheet or XML datasheet.

5 OnLine Tracking



NextDay Courier & International Courier jobs can be tracked via QuikTrak, showing a date stamped audit trail of the job, and proof of delivery.

4 OnLine Booking



Enter an Account Number and Password to access the booking screen. Receive instant quotes, book NextDay Courier and International Courier jobs, print Air Waybills, Pro-Formas Invoices and Manifests.