

# ACCOUNT APPLICATION FORM

(Fields marked \* are required)

Company Name:\*  Name to Appear on your Account:\*

Business Sector:\*  Company Registration No. :\*  No of Years Trading:\*  Monthly Spend:\*

**Trading Address:**

Line 1:\*  Town:\*   
 Line 2:  Postcode:\*   
 Telephone No. :\*  Fax No. :   
 Contact Name:\*  Email:\*   
 Telephone No. :\*  Fax No. :

**Invoice Address:** (Tick box if same as Trading details above)

Line 1:\*  Town:\*   
 Line 2:  Postcode:\*   
 Telephone No. :\*  Fax No. :

**Payments:** (Tick box if same as Contact details above)

Contact Name:\*  Email:\*   
 Telephone No. :\*  Fax No. :

Email status notifications are sent for all job bookings.  
 Please insert your preferred email address to receive these email updates:

All CitySprint invoices are sent via email in a PDF format.  
 Please insert your preferred email address to receive these electronic invoices:

**Payment Method:**

Direct Debit  BACS/CHAPS   
 Credit/Debit/Corporate Purchasing Card  Cheque

**Services Required:**

SameDay Courier  NextDay Courier  International Courier   
 Specialist Services  Medical Express  SecureData Courier

**For NextDay Courier/International Courier Only:**

Email Address:  VAT No:

Existing Customer? Yes  If Yes, Main Account Number:

**Regular Pick-Up Address:** (Tick box if same as Trading Address above)

Line 1:\*  Town:\*   
 Line 2:  Postcode:\*

**Do you require references to be taken at the time of booking? Please state the format**

Department  Reference  Caller Name  Example Format:

I HAVE READ AND ACCEPT BOTH THE TERMS & CONDITIONS AND THE DATA PROTECTION POLICY

**Customer Authorisation:**

Signature:  Position:   
 Name:  Email:   
 Date:  Telephone:

**Where did you hear about CitySprint?**

Branded vehicles  Exhibition/Conference  Yell.com  Internet Search Result   
 Press  Recommendation  Used before  Touch Local   
 Sales Contact   Sales Contact Name

I do not wish to receive information about CitySprint services  Please tick here to opt out of receiving Proof of Delivery emails notifications

Email: newaccounts@citysprint.co.uk Fax: 0870 873 2237  
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 Ground Floor, RedCentral, 60 High Street  
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Aberdeen	Bristol	Docklands	Guildford	Ipswich	Medway	Norwich	Southampton
Basingstoke	Cambridge	Edinburgh	Heathrow	Leeds	MidlandCentre	Nottingham	Swindon
Birmingham	Cardiff	Gatwick	Hemel Hempstead	London	Milton Keynes	Oxford	Telford
Brentwood	Croydon	Glasgow	High Wycombe	Manchester	Newbury	Plymouth	Thames Valley

For CitySprint Use Only: Sales Name:  ServiceCentre: